



Enrollment Agreement

Student Information	
Name:	Other Names:
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Age: ____ years ____ months
Date of Birth: / /	Desired start date: / /
Parent Information	
Parent Name 1:	
Home Address:	
Cell phone:	Work phone:
Email Address:	
Parent Name 2:	
Home Address:	
Cell phone:	Work phone:
Email Address:	
Emergency Contacts:	
Name:	Relationship to child
Phone:	
Name:	Relationship to child
Phone:	

Program options	Tuition Fees
<input type="checkbox"/> 5 Days Full Time (12 months - 35 months) <input type="checkbox"/> 4 Days Part Time <input type="checkbox"/> 3 Days Part Time <input type="checkbox"/> 5 Days Full Time (36 months - 60 months) <input type="checkbox"/> 4 Days Part Time <input type="checkbox"/> 3 Days Part Time	\$3800 \$3500 \$3000 \$2600 \$2200 \$2300
<input type="checkbox"/> 5 Days + Lunch Program <input type="checkbox"/> 4 Days + Lunch Program <input type="checkbox"/> 3 Days + Lunch Program	\$75 up charge for Lunch Program (FT) \$60 up charge for Lunch Program (4 days) \$45 up charge for Lunch Program (3 days)
Enrollment Contract	
<p>1. An initial enrollment fee of \$500, along with \$_____ your child's first month's tuition. Enrollment fee and first month of tuition are due one week prior to your child's start date.</p> <p>2. Parents will be invoiced monthly via the Brightwheel App according to the enrollment program you select. Tuition is due on the 1st of every month.</p> <p>3. A late payment penalty fee of \$10.00 per day will be added if payment is not received by the 5th of the month. If payment is not received by the 10th of each month ONV reserves the right to terminate your child's enrollment. A \$25.00 fee will be charged for any returned payment.</p> <p>4. We must receive 60-days' notice in writing to withdraw your child from ONV, or you will be responsible for a full month's tuition. There is no tuition adjustment for national holidays, school closures, illnesses.</p> <p>5. Any modification of the tuition fee will be sent in writing and signed by both parties 30 days prior to the change taking effect.</p> <p>6. Drop-off time is between 8:00am and 10:00am and Pick-up time is 5:30 PM, please inform teachers if you will be running late.</p> <p>7. All children are expected to be at school no later than 10:00 am unless previously cleared with the teacher(s).</p> <p>8. Please allow extra time for the staff to add new authorization pick-up persons to your child's file. ONV cannot release your child to anyone that is not on the authorized pick-up list.</p> <p>9. The teacher(s) at ONV conduct observations and assessments of each student on a daily basis. If a teacher determines a child is disruptive/ dangerous to the classroom environment, we will contact the parents of the said child to cooperate in behavior management. When the behavior management period concludes, if positive results are not found ONV will dismiss the student from our school.</p>	

10. The licensing agency's authority has the right to inspect the facility and interview children in care when needed.

If you are using a state voucher we can discuss a reasonable co-payment

11. The enrollment fee & deposit are:

- _____ Enrollment Fee (\$500)
- _____ First month of care
- _____ Total

Parent/Guardian _____ Date: _____

Parent/Guardian _____ Date: _____

Teacher/Director _____ Date: _____